



Orlando Foundation for Architecture

Board Packet

May 2022

Prepared 5.16.2022



Orlando Foundation for Architecture

The Orlando Foundation for Architecture’s purpose is to promote public awareness, appreciation and enjoyment of the built environment, advocate for the preservation of historic architecture, demonstrate sustainable practices, offer scholarships for architectural education, and promote diversity in the architectural community.

2022 OFA Board of Trustees			
Name	Position	Email	Phone
Debra Lemons, AIA	Chair	dlemons@L2studios.com	407-496-7831
Jacki Hale, FAIA	Vice Chair	Jacki.hale.ea@gmail.com	317-945-4445
Mark Adams, AIA	Treasurer	madams@eleven18architecture.com	407-756-2119
Dean Hill	Secretary	terrature@yahoo.com	321-626-8950
Kyle O'Connell, AIA	Trustee	koconnell@huntonbrady.com	407-839-0886
Peyton Robertson	Trustee	probertson@brasfieldgorrie.com	407-466-6299
Malcolm Jones	Trustee	MJones@scottcormia.com	407-660-2766
Frank Bosworth	Trustee	fbosworth@ufl.edu	225-301-1397
Nathan Butler	Trustee	nbutler@hksinc.com	407-648-9956

OFA Committees:

- Scholarships: Chair: Debra Lemons
- Communications: Chair: Mark Adams
- Membership: Chair: Peyton Robertson
- Events: Chair: Greg Stock (former trustee)
- Tours: Chair: Jacki Hale
- BAM: Chair: Malcolm Jones
- Outreach: Chair: Dean Hill

AGENDA: May 16, 2022

1. Consent Agenda:

- a. Review previous meeting minutes - Secretary
- b. Financial Report – Treasurer

2. Committee reports:

- a. Scholarships:
 - Meeting in May to finalize updates to website and application
 - Open application in September for due date in March 2023.



Orlando Foundation for Architecture

- b. Communications:
 - Monthly meeting checklist
 - Features for Corporate members (all? Silver and above?)
- c. Membership:
 - Clarification needed for membership benefits – update criteria on website and follow up
 - List of “assigned” members from each company – follow up after registration, firm visits
- d. Events: (Ref. report in Board Packet, Frank or Dean to supplement)
 - August event at DTO – commit or pass
 - “Say it Loud” event with Art Show or other – Pascale Sablan, BAM, OFA
 - 4Roots Farm (from CREW program, Little) - [4Roots \(4rootsfarm.org\)](http://4Roots(4rootsfarm.org))
- e. Tours:
 - NSB Kevin Schweizer North Beach Homes (5/14)
 - Howie Mansion – July 22
- f. BAM:
- g. Outreach:
 - CityLab Trivia Game Night – June 8, American Interiors

3. Old Business

- a. Guidebooks – sales update
- b. AIA/OFA/OCAD space (Gary)
 - Casa Feliz
 - Former Winter Park Library
- c. CANstruction
- d. Grants and other revenue sources – Development committee (Frank)?
- e. Community/Member Awards for October event
 - Nominating committee
 - Application? (Nominations by members or just Trustees?)
- f. Pitch deck
 - Separate task force
 - Present updates to OFA trustees next meeting

4. New Business

- a. Define/refine OCAD vision and program criteria – Joint OCAD Task Force
- b. OFA Board Agenda structure – Consent Agenda
- c. Strategic Planning Retreat – set date (Sept/Oct)

END OF AGENDA



Orlando Foundation for Architecture

2022 – Strategic Objectives (carried over from 2021)

Defining our Vision:

- Resource for Architectural Media
- Go-to resource for architecture in Central Florida
- Engagement
- OCAD success
- Inspiration

Action Items:

- Sell Guidebooks and pay off debt
- Training for Sales pitch
- Membership Renewal/ Local firm commitment
- Refine Brand
- Volunteer Promotion
- Expansion of Scholarships
- Populate Event Calendar
- Rent, Build, Buy a building for OCAD (Temporary Flex Space)
- Resources for the local schools in Central Florida
- Build Education Component
- Summer Camp
- BAM events
- Golf tournament committee (Develop page on website)
- Historic Preservation Outreach (history Center)
- Cross-Collaboration for events
- Outreach to Central Florida Modernists/Nils Schweitzer Fellows



**Minutes of the Monthly Board of Trustees Meeting
Monday, April 18, 2022 5:30 pm – 7:00 pm VIA ZOOM**

Trustee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Debra Lemons, Chair	YES	YES	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Jacki Hale, Vice Chair	YES	YES	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Mark Adams, Treas.	YES	YES	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Dean Hill, Sec.	YES	YES	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Kyle O'Connell, Trustee	YES	YES	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes
Peyton Robertson, Trustee	YES	YES	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes
Malcolm Jones, Trustee	No	YES	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes
Frank Bosworth, Trustee	YES	YES	No	Yes	No	Yes	Yes	No	Yes	No	Yes	Yes
Nathan Butler, Trustee	YES	YES	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Additional Attendees: Bianca Escue
Gary Scarboro

OFA Committees:

Scholarships: Chair: Debra Lemons
 Communications: Chair: Mark Adams
 Membership: Chair: Peyton Robertson
 Events: Chair: Greg Stock
 Tours: Chair: Jacki Hale
 BAM: Chair: Malcolm Jones
 Outreach: Chair: Dean Hill

ORDERS OF BUSINESS April 18, 2022

OFA Monthly Meeting was called to order on ZOOM at 5:30 PM

1. Consent Agenda:

- a) Review previous meeting minutes - Secretary
- b) Financial Report – Treasurer
 - Pascale Sablan scholarship and donations
 - Accounting changes and AIA coordination
- c) Motion to form Finance Committee carries. Meeting to be held 1 week before OFA Board meeting.
- d) Motion to approve March meeting minutes and Treasurer’s Report carries.

2. Committee reports:

- a) Scholarships (Debra Lemons):
 - i. 170 attendees for Scholarship Awards and Pascale Sablan Lecture
 - ii. Application refinement
 - iii. Professor outreach to attain more student involvement
 - iv. 3 Guidebook sales at event
 - v. Rhodes and Brito follow up

- b) Communications (Mark):
 - i. Newsletter – going out 4/22/2022
 - Pascale Brown wrap up
 - Student winners
 - New Smyrna Beach Tour
 - BAM event
 - ii. Architectural Historian opportunity
 - iii. Guidebook - Mothers' Day packages
 - iv. Winter Park Library highlight/feature
 - v. Architecture project form on website
 - vi. AIA Orlando Award winner inclusion and acknowledgment on website

- c) Membership (Peyton):
 - i. One individual membership
 - ii. Shenkel Shultz opportunity
 - iii. Board outreach
 - iv. More architect members will attract contractor interest in sponsorship

- d) Events (Greg):
 - a) 2022 Art Show update - Secure sponsorships
 - b) Community Awards
 - c) Design Camp - Summer program offering (Melanie Crownover)
 - d) What's Up Orlando - Thursday in August
 - e) IIDA Event - Debra
 - f) AIA collaboration NOMA w/Pascale Sablan "Say it Loud" Mike Johnson BAM
 - g) "Say It Loud" expectations/requirements
 - h) Urban Farming - Little/4 Roots/Packing District
 - i) OFA Coloring Book
 - j) Dinner Club - Suzi Barnes
 - k) OMA Festival of Trees - Gingerbread Houses
 - l) Fall Fundraising Event

- e) Tours (Jacki):
 - i. Kevin Sweitzer and Will Miller New Smyrna Beach Tour (Saturday, May 14th)
In collaboration with Tom McPeeks at NSB Sugar Works - Alan Helman and Bill Charvat may also participate. Interviews with Beverly, Kevin and Will are going to be videotaped.

- ii. City of Orlando Downtown Tour - Debra & Dean meeting Rosa on April 20th
- iii. Maitland Walking Tours - Maitland Art Center
- iv. Howie Mansion Tour - July 22nd?
- v. Casa Felix Open House Tour - Fall
- vi. Premiere films on Ida Ryan - possibly Casa Felix and St. Cloud Heritage Center
- vii. Atlantic Center for the Arts - NSB - John Jeronimo
- viii. Sanford, Deland, Baldwin Park and Celebration are being considered for the Fall

f) BAM: (Malcom)

- i. UCF STEM Event - May
- ii. May Urban Sketchers event
- iii. Official Partnership with Orlando Science Center - BAM permanent fixture

g) Outreach (Dean):

- i. City Lab Game Night - Design Jeopardy - Wed. June 8th 6-8 pm
 - In collaboration with Malcolm Jones/Stephen Bender
 - Faulkbuilt Showroom
 - Beta Jones Group - Food and Beverage Sponsor
- ii. Design Matters Orlando Podcast - Discovery on equipment and facility resources available at no cost. City Lab apparently has resources and students that might be interested in participating. Dean to follow up with Malcolm
- iii. OFA Lecture Series - Albertus Wang meeting on April 21st to discuss speakers, format, podcast opportunities - Monday evenings or lunch hour for students and community - remote and in person
- iv. Modern Orlando - Mt. Dora Modernism Museum - New School (Sarasota)
- v. Traveling Boards - OFA exhibit - Communications Committee collaboration?
- vi. "Say It Loud" introduction
- vii. Committee Diversity
- viii. Pulse Museum and Memorial - Jacki

3. Old Business

- a) Guidebook - 8 sold at last 2 events (Awards Gala/Student Awards)
- b) Search for AIA Orlando/OCAD continues pending 617 Magnolia outcome
 - Old Winter Park Library RFP

4. New Business:

- a) Community Awards for October event
 - Awards creation and individual award recognition
 - Separate Fall event with Art Show
- b) Future OFA financial obligations for AIA/OCAD space

OFA Board Meeting Minutes

21 March 2022

- OFA becoming more sustainable
- Finance Committee formation
- c) Grants and other revenue sources - Development Committee?
- d) OFA/AIA Board representation

Meeting was adjourned by Debra Lemons at 7:35 pm.

Dean Hill, ASLA (Board Secretary)

Next meeting to occur 3rd Monday of the month May 16, 2022 at 5:30 via AIA ZOOM.



Orlando Foundation for Architecture

2022 April Treasurer's Report
Mark Adams AIA Treasurer

Beginning Balance \$34,707.77

Expenses
\$ (40.00) Bravo Unlimited
\$ (167.50) Check 7268 B&A Office Support
\$ (6,405.94) Check 7269 Pascale Sablan
\$ (4.99) Wix
\$ (258.80) Triangle
\$ (12.00) Wix

Total Expenses \$ (6,889.23)

Income
\$ 1,011.72 Wix
\$ 123.06 Wix
\$ 130.29 Wix
\$ 43.00 Deposit

Total Income \$ 1,308.07

Ending Balance \$29,126.61

Current Uncleared Transactions
\$ -
\$ -

UpComing Deposits
\$ 2,912.70 UCF Contribution For Speaker

Designated Funds
\$ (1,000.00) Scholarships
\$ (3,339.57) BAM
\$ (1,050.00) Art Show Facility Rental
\$(15,000.00) Scholarships
\$ (3,108.00) First Quarter 2022 Staff Payment
\$ (3,108.00) Second Quarter 2022 Staff Payment
Jan 2022 Book Sales
Feb 2022 Book Sales
March 2022 Book Sales

Available Cash \$11,649.74

Other Items
Book Printing Loan
\$ (9,250.00) Opening Balance
\$ 1,398.25 Third quarter 2021 payment
\$ 998.75 Fourth quarter 2021 payment
\$ - First Quarter 2022 payment
\$ (6,853.00) Current Balance Due

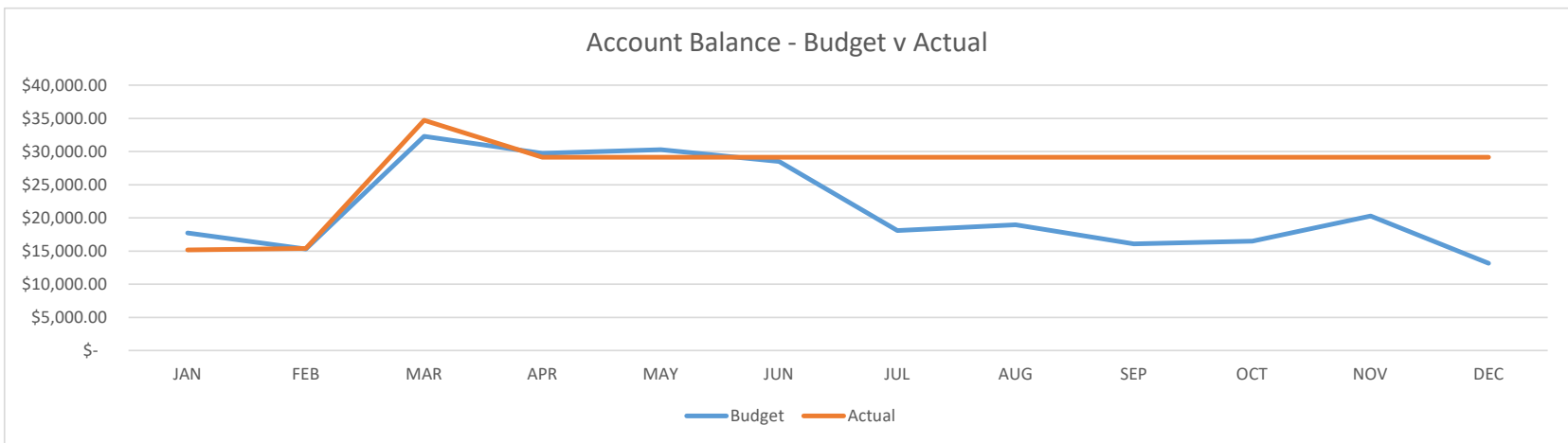
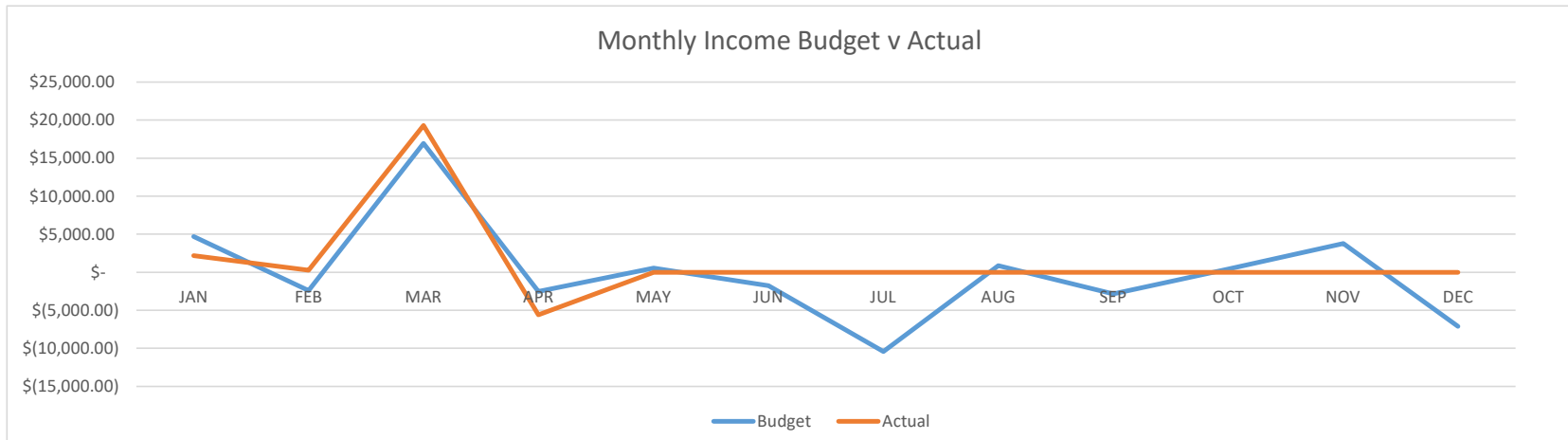


Orlando Foundation for Architecture

2022 April Treasurer's Report
Mark Adams AIA Treasurer

Projections

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
BUDGET INCOME	\$ 6,095.00	\$ 4,225.00	\$21,225.00	\$ 2,425.00	\$ 1,650.00	\$ 2,750.00	\$ 4,650.00	\$ 1,750.00	\$ 1,200.00	\$ 5,260.00	\$ 4,670.00	\$ 900.00
BUDGET EXPENSE	\$ (1,385.00)	\$ (6,634.00)	\$ (4,266.00)	\$ (4,958.00)	\$ (1,108.00)	\$ (4,516.00)	\$ (15,057.00)	\$ (900.00)	\$ (4,058.00)	\$ (4,848.00)	\$ (899.00)	\$ (8,021.00)
BUDGET NET	\$ 4,710.00	\$ (2,409.00)	\$16,959.00	\$ (2,533.00)	\$ 542.00	\$ (1,766.00)	\$ (10,407.00)	\$ 850.00	\$ (2,858.00)	\$ 412.00	\$ 3,771.00	\$ (7,121.00)
ACTUAL INCOME	2610.48	968.87	20084.76	1308.07								
ACTUAL EXPENSE	-434.85	-724.49	-793.63	-6889.23								
ACTUAL NET	\$ 2,175.63	\$ 244.38	\$19,291.13	\$ (5,581.16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE	\$12,996.63											
PROJECTED BALANCE	\$17,706.63	\$15,297.63	\$32,256.63	\$29,723.63	\$30,265.63	\$28,499.63	\$ 18,092.63	\$18,942.63	\$16,084.63	\$16,496.63	\$20,267.63	\$13,146.63
ACTUAL BALANCE	\$15,172.26	\$15,416.64	\$34,707.77	\$29,126.61	\$29,126.61	\$29,126.61	\$ 29,126.61	\$29,126.61	\$29,126.61	\$29,126.61	\$29,126.61	\$29,126.61



Orlando Foundation for Architecture

Balance Sheet As of April 30, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
100 Checking - Seacoast 6991	28,548.80
Total Bank Accounts	\$28,548.80
Total Current Assets	\$28,548.80
TOTAL ASSETS	\$28,548.80
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
706 FL Dept of Revenue Payable	
707 Sales Tax Payable	93.44
Total 706 FL Dept of Revenue Payable	93.44
Total Other Current Liabilities	\$93.44
Total Current Liabilities	\$93.44
Total Liabilities	\$93.44
Equity	
901 Unrestricted Net Assets	10,351.46
Net Income	18,103.90
Total Equity	\$28,455.36
TOTAL LIABILITIES AND EQUITY	\$28,548.80

Orlando Foundation for Architecture P&L Budget vs. Actuals

April, 2022

	Apr 2022			Total		
	Actual	Budget	Variance	Actual	Budget	Variance
Income						
1000 Program Income						
1100 Donations	0.00	0.00	0.00	675.00	0.00	675.00
1101 BAM Donations	0.00	0.00	0.00	1,550.00	0.00	1,550.00
Total 1100 Donations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,225.00	\$ 0.00	\$ 2,225.00
1200 Membership						
1201 1 Student	0.00	50.00	-50.00	125.00	400.00	-275.00
1202 2 Individual	50.00	250.00	-200.00	1,650.00	4,000.00	-2,350.00
1203 3 Board Member	0.00	0.00	0.00	500.00	900.00	-400.00
1204 4 Couples	0.00	75.00	-75.00	0.00	300.00	-300.00
1205 5 Family/Group	0.00	150.00	-150.00	450.00	600.00	-150.00
1206 6 Bronze	0.00	1,000.00	-1,000.00	2,000.00	4,000.00	-2,000.00
1207 7 Silver	0.00	0.00	0.00	1,350.00	2,000.00	-650.00
Total 1200 Membership	\$ 50.00	\$ 1,525.00	-\$ 1,475.00	\$ 6,075.00	\$ 12,200.00	-\$ 6,125.00
1300 Non-Dues Revenue						
1302 AIA Grants	0.00	0.00	0.00	0.00	14,000.00	-14,000.00
1305 Art Show Art Sales	0.00	0.00	0.00	0.00	2,000.00	-2,000.00
1306 BAM Revenue	0.00	0.00	0.00	0.00	6,470.00	-6,470.00
1307 Guidebook Sales	282.70	400.00	-117.30	666.40	4,800.00	-4,133.60
Total 1300 Non-Dues Revenue	\$ 282.70	\$ 400.00	-\$ 117.30	\$ 666.40	\$ 27,270.00	-\$ 26,603.60
1400 Sponsorship						
1401 Education	0.00	0.00	0.00	1,000.00	0.00	1,000.00
1403 Events	0.00	0.00	0.00	0.00	4,600.00	-4,600.00
1405 Scholarships	0.00	0.00	0.00	0.00	4,500.00	-4,500.00
1406 Future	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
1409 Tours	0.00	200.00	-200.00	0.00	1,800.00	-1,800.00
Total 1400 Sponsorship	\$ 1,000.00	\$ 200.00	\$ 800.00	\$ 2,000.00	\$ 10,900.00	-\$ 8,900.00
1500 Program Participation Fees						
1503 Events	0.00	0.00	0.00	0.00	3,730.00	-3,730.00
1508 Outreach	0.00	0.00	0.00	560.00	0.00	560.00
1509 Tours	0.00	300.00	-300.00	0.00	2,700.00	-2,700.00
Total 1500 Program Participation Fees	\$ 0.00	\$ 300.00	-\$ 300.00	\$ 560.00	\$ 6,430.00	-\$ 5,870.00
Total 1000 Program Income	\$ 1,332.70	\$ 2,425.00	-\$ 1,092.30	\$ 11,526.40	\$ 56,800.00	-\$ 45,273.60
1604 Uncategorized Income			0.00	100.00	0.00	100.00
Total Income	\$ 1,332.70	\$ 2,425.00	-\$ 1,092.30	\$ 11,626.40	\$ 56,800.00	-\$ 45,173.60
Gross Profit	\$ 1,332.70	\$ 2,425.00	-\$ 1,092.30	\$ 11,626.40	\$ 56,800.00	-\$ 45,173.60
Expenses						
2000 Operating Expenses						
2100 Payroll Expenses						
2101 Foundation Coordinator	0.00	0.00	0.00	0.00	12,432.00	-12,432.00
Total 2100 Payroll Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,432.00	-\$ 12,432.00
2200 Bank Fees & CC Service Fees	40.23	25.00	15.23	230.65	300.00	-69.35
2203 IT	16.99	100.00	-83.01	211.96	1,200.00	-988.04

	Apr 2022			Total		
	Actual	Budget	Variance	Actual	Budget	Variance
2204 Legal & Accounting	167.50	175.00	-7.50	670.00	7,625.00	-6,955.00
2206 Office Supplies	40.00	40.00	0.00	160.00	480.00	-320.00
2208 Postage	0.00	20.00	-20.00	0.00	240.00	-240.00
2209 Printing	82.76	0.00	82.76	112.71	100.00	12.71
2211 Rent	0.00	0.00	0.00	0.00	100.00	-100.00
2213 Taxes & Licenses	0.00	0.00	0.00	0.00	650.00	-650.00
Total 2000 Operating Expenses	\$ 347.48	\$ 360.00	-\$ 12.52	\$ 1,385.32	\$ 23,127.00	-\$ 21,741.68
3000 Program Expenses						
3200 Communication						
3203 Display/Marketing	0.00	400.00	-400.00	0.00	4,800.00	-4,800.00
Total 3200 Communication	\$ 0.00	\$ 400.00	-\$ 400.00	\$ 0.00	\$ 4,800.00	-\$ 4,800.00
3300 Events						
3301 Food & Beverage	0.00	0.00	0.00	0.00	1,500.00	-1,500.00
3302 Event Venue	0.00	0.00	0.00	0.00	1,050.00	-1,050.00
3303 Display/Marketing	0.00	0.00	0.00	0.00	75.00	-75.00
3305 Other Expenses	0.00	0.00	0.00	315.00	1,223.00	-908.00
Total 3300 Events	\$ 0.00	\$ 0.00	\$ 0.00	\$ 315.00	\$ 3,848.00	-\$ 3,533.00
3400 BAM Expenses						
3401 Food & Beverage	0.00	21.00	-21.00	0.00	250.00	-250.00
3404 Set up/Tear Down	0.00	13.00	-13.00	0.00	150.00	-150.00
3405 Other Expenses	0.00	274.00	-274.00	0.00	2,206.00	-2,206.00
Total 3400 BAM Expenses	\$ 0.00	\$ 308.00	-\$ 308.00	\$ 54.49	\$ 2,606.00	-\$ 2,551.51
3500 Scholarship						
3501 Food & Beverage	0.00	2,250.00	-2,250.00	0.00	2,250.00	-2,250.00
3502 Event Venue	258.80	0.00	258.80	258.80	0.00	258.80
3503 Display/Marketing	0.00	100.00	-100.00	0.00	100.00	-100.00
3505 Other Expenses	0.00	1,500.00	-1,500.00	0.00	1,500.00	-1,500.00
Total 3500 Scholarship	\$ 258.80	\$ 3,850.00	-\$ 3,591.20	\$ 258.80	\$ 3,850.00	-\$ 3,591.20
3700 Membership						
3703 Display/Marketing	0.00	0.00	0.00	0.00	150.00	-150.00
Total 3700 Membership	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	-\$ 150.00
3900 Tours						
3903 Display/Marketing	0.00	25.00	-25.00	0.00	225.00	-225.00
Total 3900 Tours	\$ 0.00	\$ 25.00	-\$ 25.00	\$ 0.00	\$ 225.00	-\$ 225.00
Total 3000 Program Expenses	\$ 258.80	\$ 4,583.00	-\$ 4,324.20	\$ 628.29	\$ 15,479.00	-\$ 14,850.71
4200 Other Program Expenses						
4400 Travel & Entertainment	6,508.89	0.00	6,508.89	6,508.89	0.00	6,508.89
4403 Mileage	0.00	15.00	-15.00	0.00	180.00	-180.00
Total 4400 Travel & Entertainment	\$ 6,508.89	\$ 15.00	\$ 6,493.89	\$ 6,508.89	\$ 180.00	\$ 6,328.89
4600 Contributions						
4601 2+2+2 Scholarships	0.00	0.00	0.00	-15,000.00	14,000.00	-29,000.00
4602 Return to BAM Operating Fund	0.00	0.00	0.00	0.00	3,864.00	-3,864.00
Total 4600 Contributions	\$ 0.00	\$ 0.00	\$ 0.00	-\$ 15,000.00	\$ 17,864.00	-\$ 32,864.00
Total 4200 Other Program Expenses	\$ 6,508.89	\$ 15.00	\$ 6,493.89	-\$ 8,491.11	\$ 18,044.00	-\$ 26,535.11
Total Expenses	\$ 7,115.17	\$ 4,958.00	\$ 2,157.17	-\$ 6,477.50	\$ 56,650.00	-\$ 63,127.50
Net Operating Income	-\$ 5,782.47	-\$ 2,533.00	-\$ 3,249.47	\$ 18,103.90	\$ 150.00	\$ 17,953.90
Net Income	-\$ 5,782.47	-\$ 2,533.00	-\$ 3,249.47	\$ 18,103.90	\$ 150.00	\$ 17,953.90

Cash Basis



Statement of Account

Last statement: March 31, 2022
 This statement: April 30, 2022
 Total days in statement period: 30

ORLANDO FOUNDATION
 FOR ARCHITECTURE INC
 801 N MAGNOLIA AVE SUITE 109
 ORLANDO FL 32803-3841

0013046991 Page 1 of 2

Direct inquiries to:
 Customer Service Center
 800-706-9991

Seacoast National Bank
 250 North Orange Ave. Suite 100,
 Orlando, FL 32801

Summary of Account Balance

Account	Number	Ending Balance
Business Checking Plus*	0013046991	\$29,126.61

Business Checking Plus*

Account number
 0013046991

2 Enclosures

Date	Description	Additions	Subtractions	Balance
03-31	Beginning balance			\$34,707.77
04-04	#Preauthorized Wd BRAVO UNLIMITED SALE 220404		-40.00	34,667.77
04-05	#Preauthorized Credit Wixcom PAYOUT TRN*1*TX1472758170 0XT**444NB75UFQDHDHX0\RM\RM*IK*TX14727581700XT Wix Payme	1,011.72		35,679.49
04-12	#Preauthorized Credit Wixcom PAYOUT TRN*1*TX1501677730 0XT**3S7Z7N5UIR8GGFS\RM\RM*IK*TX15016777300XT Wix Payme	123.06		35,802.55
04-12	Check 7268		-167.50	35,635.05
04-13	Check 7269		-6,405.94	29,229.11
04-18	#Check Card Purchase MERCHANT PURCHASE TERMINAL 490641 WIX COM 991571937 800 60009 NY 4802780000964907 04-17-22		-4.99	29,224.12
04-19	#Preauthorized Credit Wixcom PAYOUT TRN*1*TX1529546240 0XT**3RZEKJ5ULARX85SL\RM\RM*IK*TX15295462400XT Wix Payme	130.29		29,354.41
04-21	#Deposit	43.00		29,397.41
04-21	#Check Card Purchase MERCHANT PURCHASE TERMINAL 413746 TRIANGLE REPROGRAP HICS I407 843 1 FL4802780000964907 04-20-22		-258.80	29,138.61
04-27	#Check Card Purchase MERCHANT PURCHASE TERMINAL 401134 WIX COM 993021403 WWW WIX C CA 4802780000964907 04-26-22		-12.00	29,126.61
04-30	Ending totals	1,308.07	-6,889.23	\$29,126.61

<i>Number</i>	<i>Date</i>	<i>Amount</i>	<i>Number</i>	<i>Date</i>	<i>Amount</i>
7268	04-12	167.50	7269	04-13	6,405.94

ORLANDO FOUNDATION
FOR ARCHITECTURE INC.
801 N. WINDYCHASE BLVD STE 100
ORLANDO, FL 32809
PH 407 490-7268

7268
04/12/2022
03299332

PAY TO THE ORDER OF: U.S.A. Office Support \$ 1167.50

One thousand sixty-seven and 50/100

U.S.A. Office Support
1300 E. Broadway St
Suite 206
Orlando, FL 32765

ME20

⑆007259⑆ 00631166720 13046991⑆

04/12/2022 7268 \$167.50

ORLANDO FOUNDATION
FOR ARCHITECTURE INC.
801 N. WINDYCHASE BLVD STE 100
ORLANDO, FL 32809
PH 407 490-7268

7269
04/13/2022
04782002

PAY TO THE ORDER OF: Patricia Salazar \$ 6,405.94

Six thousand four hundred five and 94/100

Patricia Salazar
2355 5th Avenue
Rm 302
New York, NY 10027

ME20

⑆007259⑆ 00631166720 13046991⑆

04/13/2022 7269 \$6,405.94



In case of errors or questions about your electronic transfers:

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Or

Write us at: P.O. Box 9012, Stuart, FL 34995-9012

If you think your statement or receipt is wrong, or if you need more information about a transfer on the statement or receipt, we must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number (if any).
2. Describe the error or the transfer you are unsure about and explain as clearly as you can why you believe there is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will re-credit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

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100 Checking - Seacoast 6991, Period Ending 04/30/2022

RECONCILIATION REPORT

Reconciled on: 05/12/2022

Reconciled by: Adria Perry

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	34,707.77
Checks and payments cleared (6).....	-6,889.23
Deposits and other credits cleared (4).....	1,308.07
Statement ending balance.....	<u>29,126.61</u>
Uncleared transactions as of 04/30/2022.....	-577.81
Register balance as of 04/30/2022.....	28,548.80
Cleared transactions after 04/30/2022.....	0.00
Uncleared transactions after 04/30/2022.....	-120.00
Register balance as of 05/12/2022.....	28,428.80

Details

Checks and payments cleared (6)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/29/2022	Check	7268	B & A Office Support	-167.50
04/04/2022	Expense		Bravo Unlimited, Inc.	-40.00
04/12/2022	Check	7269	Pascale Sablan	-6,405.94
04/18/2022	Expense		Wix	-4.99
04/21/2022	Expense		Triangle Reprographics	-258.80
04/27/2022	Expense		Wix	-12.00

Total -6,889.23

Deposits and other credits cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/05/2022	Deposit			1,011.72
04/12/2022	Deposit			123.06
04/19/2022	Deposit			130.29
04/21/2022	Deposit			43.00

Total 1,308.07



Orlando Foundation for Architecture

May 2022 Events Committee Report

ATTENDEES – 5/4/2022:

Greg Stock
Dean Hill
Wayne Dolese
Chad Forsyth
Melanie Crownover
Jacki Hale
Frank Bosworth
Tommy James
Nathan Butler
Gary Scarboro
Debra Lemon
Bianca Escue
Jadranka Knezevic
Suzanne Barnes

- **Assignments**

Middle school or high school Parents Day / “Teach-In” days? Program?

Have activities for the school events, and also place on our website for parents to download and do with their children

LINK on OFA Website to other ARCHITECTURE CENTER’S in American cities:

[Orlando Center for Architecture & Design | OFA \(orlandoarchitecture.org\)](http://OrlandoCenterforArchitecture&Design|OFA(OrlandoArchitecture.org))

- **Melanie Crownover Lead/Champion**

WHATS UP ORLANDO - DTO

AUGUST 2ND OR 3RD THURSDAY DOWNTOWN ORLANDO - FREE SPACE, 20-60 people

Show the video from New Smyrna Beach tour, interview?

Overview of OFA Accomplishments, powerpoint from coffee talk?

Display sign, rose beneti garlet? With QR code and books on display/sell”.

- **Debra Lemon Lead/Champion**

IIDA, Evet Lemons Orlando chapter president Develop some co-events?

- **Lead/Champion**

AIA collaboration NOMA w/ Pascal “Say out Loud”?

- **Mike Johnson/BAM Lead/Champion**



Orlando Foundation for Architecture

URBAN FARMING AND SUPPORTING ARCHITECTURE PROGRAM

PACKING DISTRICT / LITTLE Associates-4 Rivers BBQ

- **Debra Lemons Lead/Champion**

OFA Architectural Summer Camp

- **Frank Bosworth Lead/Champion – UFCITYLAB students are producing.**

OFA Coloring Book

- **Frank Bosworth Lead/Champion – UFCITYLAB students are producing.**

4th Annual OFA Art Show:

Wednesday and Thursday 10/26,10/27

- **Draft elevator pitch for committee members to use with potential donor/sponsors:**
 1. **“OFA ANNUAL COMMUNITY AWARDS AND ART SHOW” at the Orlando Museum of Art**
 2. Recognize citizens that have made an impact in the quality of our built communities, knowledge of our history, or revitalization of our neighborhoods (ideas here?)
 3. Lecture following awards, by a notable artist/architect
 4. Evening reception with drinks and food before Awards Presentation
 5. Public free two day gallery show of architecturally themed art off the museum lobby, with 1st, 2nd, 3rd place ribbons and People’s Choice ribbon.

Need \$2500 sponsor for reception food and beverage

Need donated alcohol, caterer will serve

Need two or three \$500 sponsors for Venue costs to OMA

Need \$1000 Speaker Honorarium sponsor

Secure sponsors this spring to confirm revenue before event

Artists Entry Fees: \$15 OFA member, \$25 non-member, max 3 paintings/pieces

Art will be featured and available to purchase through OFA Website Store for the month? before show. **OFA to retain 40% of art sales, Artist to receive 60%. Artists to overprice pieces they don’t wish to sell.**

No charge for public to view during OMA gallery hours, as folks will already be buying ticket to art museum, or just come to view our show for free and buy paintings.

Reception \$35 member \$45 non-member, drinks and light appetizers, “Drink and draw” contest in the lobby with tables?, Artist lecture & **Community Awards in OMA auditorium**, prizes?

Frank suggested this architect/artist who teaches at Michigan U. to speak:

Perry Kulper bio <https://taubmancollege.umich.edu/faculty/directory/perry-kulper>

Perry Kulper Instagram <https://www.instagram.com/pkulper/>

Citylab may be able to bring him to town for student engagement. Frank to check, and OFA could schedule him to maybe do a drawing workshop (Wed) at CityLab for the art community, and lecture at OMA (Thurs). OMA would give out Community Awards in OMA auditorium before lecture.



Orlando Foundation for Architecture

Community Awards - Need to start a nominations list. Greg Stock thoughts below:

- John Dalles – Architectural Historian has created over a dozen Wikipedia pages on early Orlando Architects of the 20's
- Joy Wallace Dickinson – Orlando sentinel writer and Historian, established the Orange County Preservation Trust, placed headstone on Isabel Roberts unmarked grave (Roberts was one of a pair of 1920's Orlando Female architects) has written 3 books on Orlando
- Director of Winter Garden History Center -
- Rick Kilby - Florida Historian, has written a couple books on Florida. Board of Casa Feliz?
- Deland/Volusia County people - who help with our tours?
- Bruce Stephenson – Rollins Faculty and Author?
- Geoffrey Mouen – town architect for Celebration?

Other Ideas to expand art show impact:

- **Melanie to develop a couple articles/bio's of artists entering this years show to post on OFA Facebook page/blog (see other #1 below)**
1. Post "artist features" on social media and the OFA blog that promote their art and their architecture (e.g., the firm where they work, their latest projects, perhaps some of their other works, etc.). Depending on the number of entries, the artists could either check a box on the application with the option to be featured or not. If they want to be featured, Melanie would prepare a content questionnaire for them to complete. Feature Artists from last year leading up to deadline, then feature each artist in the show during online gallery.
 2. Arrange to have the top 10 entries exhibited in some locations around the city after the show (e.g., libraries, city buildings, hotels, corporate offices, [possibly a location along one of the architectural walking tours](#), etc.).
 3. Give, artists who enter, the opportunity to donate their art to a local charity auction (on behalf of the artist, possibly their firm, and OFA).

Jadranka Knezevic JKnezevic@l2studios.com

Goren Knezevic GKnezevic@l2studios.com

Red (Linda Harrison) red@strokesbyred.com

Melanie Crownover MCrownover@l2studios.com

Chad Forsyth chad.forsyth@rbarchitects.com

Greg Stock gregory.stock@stantec.com

OMA Festival of Trees – Ginger Bread House

The week before thanksgiving Nov 13-21 in 2021

Vanessa w OMA Council of 101,

The OMA auctions decorated trees and gingerbread houses donated by designers.

Would be great to have some architectural gingerbread houses to promote the OFA. Deepen our relationship with OMA., ask AIA firms, or ask for volunteers to form OFA team to make house).

Solicit teams from architecture firms, OFA can ask for entry fee to participate \$25-\$50? (HKS typically has a contest and has some rules/program Nathan can share)

Ribbon, prizes



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Greg Stock gregory.stock@stantec.com

Dinner Club

Hopefully a couple this fall if Covid fears subside. Would be great to get a James Gamble Rogers II House, and get his son Jack to speak. Partner with Casa Feliz for promotion, and perhaps split our proceeds.

Suzie Barnes sbarnes4@cfl.rr.com

Additional OFA Event ideas for revenue:

- Golf Tournament Summer or Fall to not compete with AIA in Feb? maybe next year. Hope for \$40,000 like golf tournament
- clay shooting
- ax throwing
- off-shore fishing

Dean Hill dean@millsdg.com

Frank Bosworth fbosworth@ufl.edu

Gary Scarboro gary@aiaorlando.com

Next meeting Wednesday 6/1/2022, 12 noon



BLACK ARCHITECTS IN THE MAKING

PLANNING TEAM

Malcolm Jones
Chair

Cameron Hoskins
Vice-Chair

Arlenne Gil
Secretary

Brittany Sosa
Treasurer

Seher Hashmi
Historian

Natalie Casey
Board Member

Vacant
Board Member

Ka'Nard Robinson
Board Member

Dr. Daya Taylor
Board Member

Richard Vanhorne
Board Member

DATE: MAY 17, 2022

Recipient: Debra Lemons
Organization: Orlando Foundation for Architecture

RE: Committee Report

Hey Debra,

The following list is BAM's current updates:

- Upcoming workshops/events
 - UrbanSketchers Orlando workshop collaboration
 - Winter Park Library
 - Ask an Architect with AIA Florida
 - Game Night w/ OFA Events Committee

Sincerely,

BAM-Orlando



Orlando Foundation for Architecture

The Orlando Foundation for Architecture’s purpose is to promote public awareness, appreciation and enjoyment of the built environment, advocate for the preservation of historic architecture, demonstrate sustainable practices, offer scholarships for architectural education, and promote diversity in the architectural community.

Outreach Committee Report

May 16, 2022

Chair: Dean Hill, ASLA

terrature@yahoo.com

317.626.8950

Outreach Committee:

Bianca Escue	AIA Orlando	bianca@aiaorlando.com	407.470.9632
Jay Lovell	Falkbuilt	Jay.Lovell@falkbuilt.com	407.575.0654
Sean Nimmons	L2 Studios	SNimmons@l2studios.com	407.648.8888
Frank Bosworth	UF Arch.	fbosworth@ufl.edu	
John Kaiser	Designage	JVK@designage.net	407.929.5820
Wayne Dolese	Beta Jones	wayne@betajones.com	

Outreach Committee Meetings:

11.11.21 (Sean, Jay, Bianca, Dean)

No December meeting

1.14.22 (Sean, Jay, Bianca, Dean)

2.10.22 (Sean, Jay, Bianca, Frank, Dean)

3.10.22 (Jay, Frank, Bianca, Wayne, Dean)

4.14.22 (Sean, Dean, Bianca)

5.12.22 (Jay, Wayne, Bianca, Dean)

Description:

The Outreach Committee represents the interests of OFA to promote architecture and allied design professionals in our communities through public outreach that demonstrates the benefits of design, collaboration, community and membership.

Topics of Discussion:

OFA Lecture Series - Sean was involved with a student lecture series

(<https://www.facebook.com/archTALKS/>) and would be interested in exploring a series that would be topical and relevant to the community. Climate Change, Community Design (Packing District, Parramore, Pulse Memorial and Museum, Survivors Walk, Hourglass District), Environmental Injustice, Urban Design, etc.

- Where are the existing lecture series?
 - City Lab (Albertus Wang)
 - UF Main Campus (Peter Sprowls Lecture Series)
 - Ed Stone Lecture Series (Landscape Architecture)
- Quarterly



Orlando Foundation for Architecture

Sean and Dean meeting with Albertus Wang on April 21st to discuss speakers, format, podcast opportunities - Monday evenings or lunch hour for students and community - remote and in person

New Smyrna Beach Tour and Lecture - North New Smyrna Beach Tour (Saturday, May 14th) In collaboration with Tom McPeeks at NSB Sugar Works - Alan Helman and Bill Charvat may also participate. Interviews with Beverly, Kevin and Will are being organized. **Dean to contact Architecture Sarasota to explore cross promotion opportunities.**

OFA "Design Orlando" podcast - Exploring the possibility of a podcast featuring contemporary design projects, designers and community issues. Episodes could explore and discuss how to look at design through a public lens. Central FL specific projects and issues.

Possible subjects:

- Mid Century Modern - Modern Orlando
- Pulse Memorial and Museum - Survivor's Walk
- Packing District
- Hourglass District
- Parramore District
- Orlando Center for Architecture and Design (OCAD)

Discovery on equipment and facility resources available at no cost. City Lab apparently has resources and students that might be interested in participating. Dean to follow up with Malcolm.

City Lab Game Night - Design Jeopardy - (Wednesday, June 8th 6-8 pm)

- Falkbuilt Showroom
- Beta Jones Group - Food and Beverage sponsor
 - Pizza, Beer, Wine, Soft Drinks
- Prizes - Guidebooks, Swag Bags
- 30 students
- Flyer to Tommy James (UCF), Kourtney Baldwin (Valencia) and Holly Rodwick (Seminole State)
- OFA Board invited

Orlando Mid Century Modern - Could include Martin Gunderson (UF retired) and John Kaiser. Others?

- Kick off OFA Lecture Series? Roundtable, Keynote
- Exhibit with architectural drawings at UF
- Partner with Architecture Sarasota
- Location
- New School Campus (Sarasota)/Architecture Sarasota

Outreach to Themed Entertainment Professional Organization and Student Group.

Outreach to Seminole State students

Partnering with OMA for an art/design themed lecture (**Dean to follow up with Malcolm Jones**)



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Modern Orlando - Mount Dora Modernism Museum

Traveling Boards - OFA Exhibit - Architectural drawings at UF (Frank)/James Gamble Rogers (Rebecca Talbot)

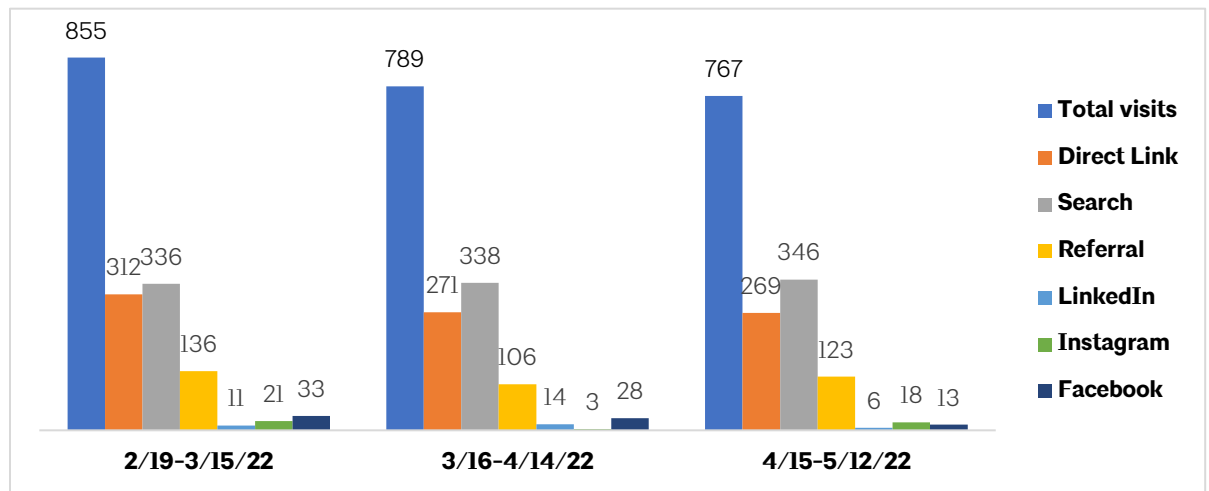
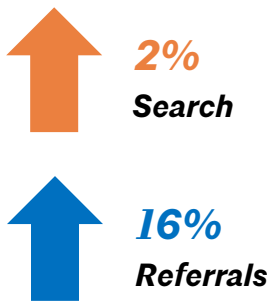
Committee Diversity

Orlando Foundation for Architecture

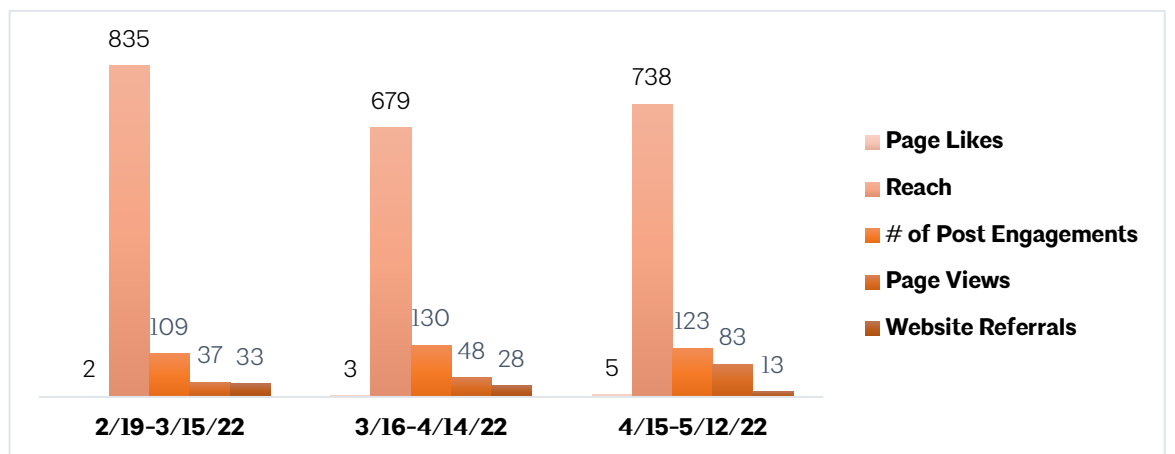
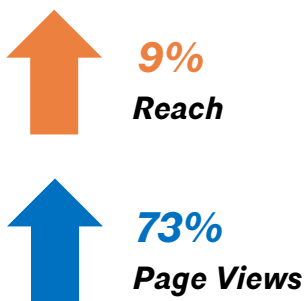
Summary:

Although website traffic slightly decreased, there was another increase in search and website referrals. Post engagements and followers across all platforms continue to increase due to the posts of the Scholarship Awards event.

Website Traffic:



Facebook:



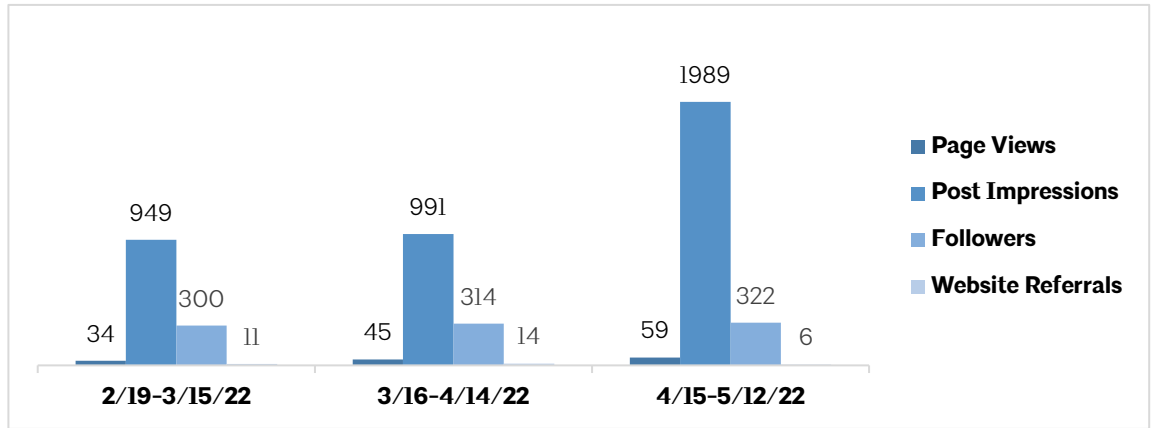
OFA

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LinkedIn:

**↑ 100%
Post Impressions**

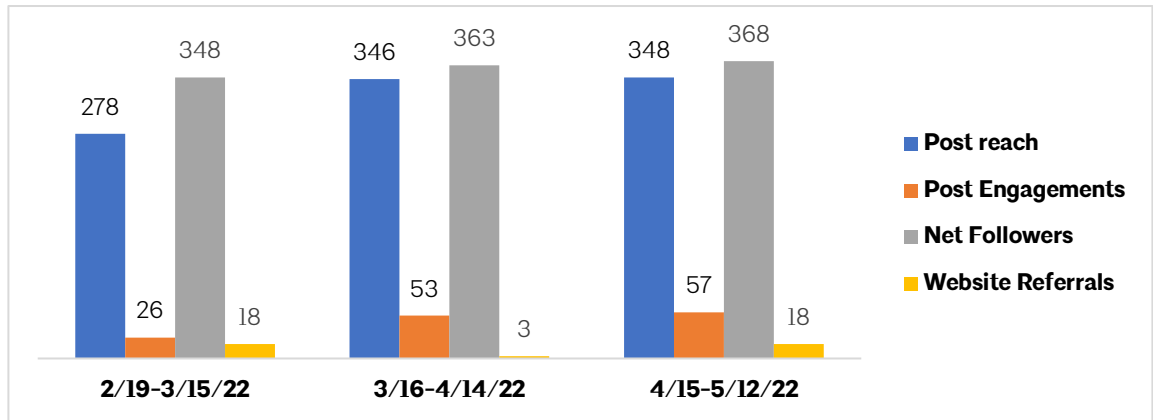
**↑ 3%
Followers**



Instagram:

**↑ 8%
Post Engagements**

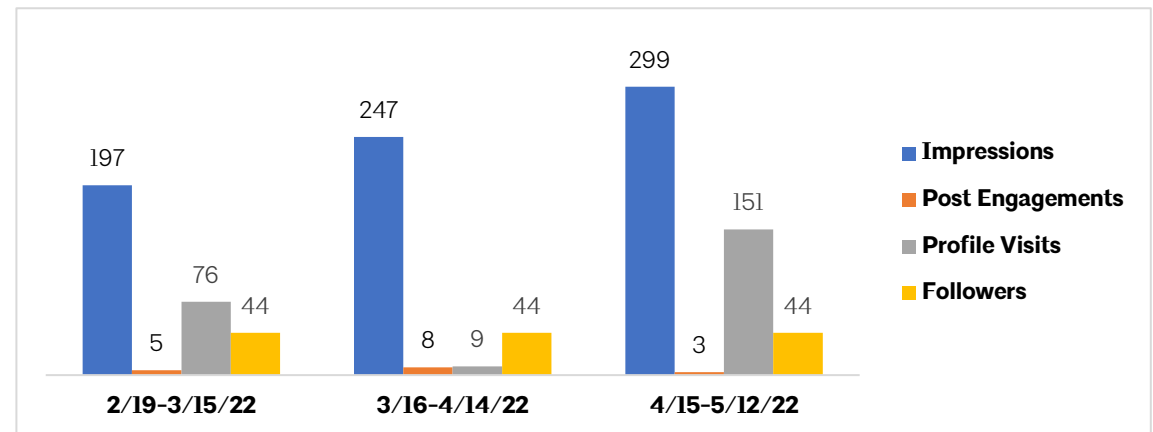
**↑ 1%
Followers**



Twitter:

**↑ 21%
Impressions**

**↑ 1,578%
Profile Views**



OFA

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end of
Board Packet